



FAMILY CONTACT FORM INFANT

IN CONFIDENCE

GPS CODE:	LAT	LONG
	FIRST NAME	SURNAME
NAME OF STUDY CHILD:	FIRST NAME	SURNAME
NAME OF PARENT 1:	FIRST NAME	SURNAME

HIC SUPPLIED DETAILS

Cardholder name:

Address:

Phone Number:

VISIT & PHONE CALLS - INITIAL FIELDWORK CONTACTS (IF)								
	Visit (V) or ph (T)	Day	Date	24 HR	24 HR	Total time (mins)	Outcome of call	Comments
				Time In	Time Out			
1	V T		/ /04	•	•			
2	V T		/ /04	•	•			
3	V T		/ /04	•	•			
4	V T		/ /04	•	•			
5	V T		/ /04	•	•			
6	V T		/ /04	•	•			
7	V T		/ /04	•	•			
8	V T		/ /04	•	•			
9	V T		/ /04	•	•			
10	V T		/ /04	•	•			
11	V T		/ /04	•	•			
12	V T		/ /04	•	•			

TOTAL CALLS LAST CONTACT DATE / /04 FINAL OUTCOME CODE

APPOINTMENTS MADE					COMMENTS
	Day	Date	Time	Details	
1					
2					
3					
4					
5					
6					
7					
8					

- 1. Has the family moved? Yes...01 No...02
- 2. Family located? Yes...01 No...02
- 3. HIC letter received? Yes...01 No...02 DK...03
- 4. LAF received? Yes...01 No...02 DK...03
- 5. Responding family? Yes...01 No...02
- 6. Likely to move in next year or two? Yes...01 No...02 DK...03
- 7. Do the respondent's Residential or Mailing Details need to be updated? Yes...01 No...02

STICK BARCODE LABEL HERE

Correct residential address: STREET NUMBER

STREET NAME

SUBURB

POSTCODE

Correct mail address: STREET NUMBER / PO BOX

STREET NAME

SUBURB

POSTCODE

Phone (H): ()

Mobile:

E-mail:

Phone (W): ()

Completion Codes	Study materials and questionnaires	Code	Date completed or collected
1. Completed in home	Parent 1		___ / ___ / 2004
2. Left behind	Physical Assessment		___ / ___ / 2004
3. Refused	WAI		___ / ___ / 2004
4. Not applicable	PPVT		___ / ___ / 2004
5. Not attempted	SC Parent 1		___ / ___ / 2004
6. Office to send out	SC Parent 2		___ / ___ / 2004
7. Picked up by interviewers	Time Use Diary		___ / ___ / 2004
8. Returned by mail	Teacher / Centre		___ / ___ / 2004
9. Telephone interview	Home Based Care		___ / ___ / 2004
	Saliva Samples		___ / ___ / 2004
	Non-resident Parent		___ / ___ / 2004

CARD H3

OUTCOME OF VISIT CODES

- 1 Face to Face (no previous contact with household) NO ANSWER / left calling card
- 2 Face to Face APPOINTMENT MADE
- 3 Face to Face Initial Contact REFUSAL
- 4 Face to Face Initial Contact RESPONDENT NOT KNOWN (NO LONGER IN HOUSEHOLD / WRONG ADDRESS / MOVED)
- 5 Face to Face NO ANSWER after appointment made or initial contact made
- 6 Face to Face REFUSAL after appointment made
- 7 Face to Face ASSISTANCE REQUIRED TO PROCEED (Language or Cultural interpreter / disability services)
- 8 Face to Face PARTIAL A INTERVIEW (Parent 1, HRF and Family completed)
- 9 Face to Face PARTIAL B INTERVIEW (Partial A plus PARENT 1 and PARENT 2 [if applicable] self-completion completed)
- 10 Face to Face PICK UP S/C NO ANSWER
- 11 Face to Face PICK UP S/C REFUSAL
- 12 Face to Face PICK UP S/C APPOINTMENT MADE
- 13 Face to Face PARTIAL C INTERVIEW (Partial A and B plus TUD / Cortisol collected)
- 14 Telephone (no previous contact with household) NO ANSWER
- 15 Telephone Initial Contact APPOINTMENT MADE
- 16 Telephone Initial Contact REFUSAL
- 17 Telephone Initial Contact RESPONDENT NOT KNOWN (NO LONGER IN HOUSEHOLD / WRONG ADDRESS / MOVED)
- 18 Telephone NO ANSWER after appointment made
- 19 Telephone REFUSAL after appointment made
- 20 Telephone Reminder S/C NO ANSWER
- 21 Telephone Reminder S/C REFUSAL
- 22 Telephone Reminder S/C APPOINTMENT MADE TO PICK UP
- 23 PO Box – no telephone details available NO CONTACT MADE
- 24 Face to Face CALL BACK to arrange an appointment
- 25 Telephone APPOINTMENT MADE reschedule or reminder call
- 26 Telephone REFUSAL after initial contact / attempt to make appointment
- 27 Telephone Reminder S/C Confirm Mail Back
- 28 Telephone Reminder OTHER REASON FOR CONTACT

SUPERVISOR ONLY

VISIT & PHONE CALLS - FOLLOW-UP CONTACTS (FU)

	Visit (V) or ph (T)	Day	Date	24 HR	24 HR	Total time (mins)	Outcome of call	Comments
				Time In	Time Out			
1	V T		/ /04	•	•			
2	V T		/ /04	•	•			
3	V T		/ /04	•	•			
4	V T		/ /04	•	•			
5	V T		/ /04	•	•			
6	V T		/ /04	•	•			

REFUSAL QUESTIONS

1. Sex of person refusing

- Male 01
- Female 02

2. Age Group

- 15 - 24 01
- 25 - 44 02
- 45+ 03

3. What was the main reason for refusal?

Initial: WRITE IN REFUSAL CODE:

4. DETAILED REASON:

.....

- 5. FOLLOW UP APPROPRIATE? Yes01
- No02

- 6. SEND REFUSAL LETTER? Yes01
- No02

7. Follow-Up: WRITE IN REFUSAL CODE:

8. DETAILED REASON:

.....

CARD H6 REFUSAL CODES

- 01 Not interested
- 02 Too busy, not convenient
- 03 Privacy issues
- 04 Confidentiality / security concerns
- 05 Not capable
- 06 Moving house, going overseas
- 07 Major sickness or illness, death in the family
- 08 Husband did not want to take part
- 09 Refusal to Office
- 10 Other

1. TYPE OF DWELLING

aho01a1

Separate house	01
Semi-detached house / row or terrace house / townhouse etc, with one storey	02
Semi-detached house / row or terrace house / townhouse etc, with two or more storeys	03
Flat / unit / apartment	
In a one-storey block	04
In a two-storey block	05
In a three-storey block	06
In a four to nine storey block	07
In a 10 or more storey block	08
Attached to a house	09
Caravan / Cabin in caravan park	10
Caravan / Cabin elsewhere	11
House or flat attached to shop, office, etc	12
Farm	13
Other (please specify)	14
Not sighted	-9

2. EXTERNAL CONDITION OF THIS DWELLING

Badly deteriorated	01
Poor condition with peeling paint and need of repair	02
Fair condition	03
Well kept with good repair and exterior surface	04
Don't know	-2
Not sighted	-9

aho02a

3. How would you rate the general condition of most of the buildings nearby, say within 100 metres of the respondent's house?

aho02b

Badly deteriorated	01
Poor condition with peeling paint and need of repair	02
Fair condition	03
Well kept with good repair and exterior surface	04
No other dwellings nearby	05
Don't know	-2
Not sighted	-9

4. How many high-rise (more than 4 storeys) blocks of flats are visible from this dwelling?

aho02c

A lot - more than 50% of structures	01
A fair bit - more than 20% of structures	02
One or two such structures	03
None at all	04
Not sighted	-9

5. Was an interpreter used?

aid12a

Yes, member of the family or friend of family	01
Yes, I-view employee	02
Yes, professional interpreter	03
No	04
If Yes:	
LANGUAGE: _____	

6. Sex of... Study Child Parent 1

Male	01	01
Female	02	02
Don't know	-2	-2

ASK ALL RESPONDENTS

7. Have you seen or heard any advertising or publicity for *Growing Up in Australia*? IF YES: Where did you see it?

aid13a to aid13k

a Yes, TV	01
b Yes, Newspaper	02
c Yes, Pamphlet / flyer	03
d Yes, Doctor's surgery	04
e Yes, Childcare centre / pre-school	05
f Yes, Child health centre	06
g Yes, HIC / Medicare letter	07
h Yes, Respondent brochure	08
i Yes, Other (specify)	97
.....	
j No	09
k Not asked	-9

8. Did the advertising or publicity make you more or less interested in participating in *Growing Up in Australia*?

aid14

More interested	03
Neither more nor less interested	02
Less interested	01
Don't know	98
Not asked	-9

Interviewer Note: All work conducted is confidential. Under the Code of Professional Behaviour of the Market Research Society of Australia you cannot disclose any information about respondents to any third party.

Date interview completed

DD / MM / YY

Interviewer Declaration: I have conducted this interview. It is a full and to the best of my knowledge, an accurate recording and has been completed in accordance with my interviewing and ICC/ESOMAR guidelines.

Signature: _____

Interviewer ID: _____